

**SACRED HEART SCHOOL  
APPLICATION INFORMATION  
2017-2018**

**Transitional Kindergarten (TK) students must be 4 years old by September 1  
Kindergarten students must be 5 years old by September 1  
First Graders must be 6 by September 1  
Second Graders must be 7 by September 1  
THERE WILL BE NO EXCEPTIONS MADE.**

**General Application Information:**

- Please read the information in this packet carefully. It contains an outline of Sacred Heart School's Mission, Philosophy, Student Learning Expectations, programs, tuition, and fees.
- Note that "In Parish Tuition" requires a minimum \$300 identifiable yearly contribution to the church collection using your church envelope or a check with your envelope number on it. In order to qualify, you must have been a member of our parish for at least one year and present the church contribution statement that was mailed to your family in January. If you do not qualify, you may choose to apply for probationary rate. Please see FAQ sheet for more information on probationary rate.
- Fill out each form neatly and completely.
- Once your application is completed, you will need to schedule a testing appointment with the secretary for Transitional Kindergarten and Kindergarten.
- **Applicants for Grades 1-8 will be tested on Wednesday, March 15, 2017 at at 3:00pm. This testing date is ONLY for those applicants of Grades 1-8 with a completed application submitted by March 13, 2017.**
- If you miss your testing date, you will lose priority status in the admission process. After priority admission, further testing appointments will be made if spaces are available.
- It is very important that you give the Confidential Recommendation Form to your child's current teacher IMMEDIATELY – IF your child attends school at this time. The form is to be mailed directly (or faxed) to the school by the teacher.
- **THE SCHOOL DOES NOT ACCEPT RECOMMENDATIONS THAT ARE BROUGHT IN BY THE PARENT.**
- If your child does not attend school, please return the recommendation form with your application and mark N/A on it.

**Bring the following items when you turn in this packet:**

- All forms enclosed in this packet, filled out completely.
- The **original** (and a copy for our files) of your child's birth certificate.
- The **original** (and a copy for our files) of your child's Baptismal certificate
- Up-to-date immunization records for your child

**\*\*\*Please note that we will be unable to evaluate new students for admission until all required paperwork is received (including the recommendation form if it applies).**

**Priority is given to supporting and active parishioners first.**

**Applications will be accepted in the school office Mon.-Fri. from 9:00am -1:00pm ONLY. Applications will happily be accepted after March 13<sup>th</sup> and will be kept on file. In the event there are openings for the specified grade, a testing appointment will be scheduled.**

**If you have any questions, do not hesitate to contact us at (626)332-7222.**